


UN2835 1 of 1 03 rd JAN 2020	Electronic Staff Record Programme USER NOTICE	
Title	ESR Production Notification of Downtime	
Purpose	To inform users of planned downtime for ESR	
Intended Audience	All ESR & DW Users	

SUBJECT

Further to Alert Notice 1279. Users are advised that user access to the ESR Production Service, e-Learning, ESRBI, ESR Data Warehouse, ESR Portal and TRS will be withdrawn at 12:00 on Saturday 4th January 2020, in order to undertake essential maintenance.

DETAIL

The period of downtime is expected to be approximately 12 hours and the Service is expected to become available by 23:59 Saturday 4th January 2020.

Users are also advised that the ESR batch queues will be running throughout the period and any pay-related jobs that have been submitted prior to 12:00 on Saturday 4th January 2020 will be processed during this window.

ACTION REQUIRED

Organisations are advised to ensure that they internally communicate the downtime to all Self Service and Learning users.

FURTHER INFORMATION

Access to ESR, e-Learning, ESRBI, ESR Data Warehouse, ESR Portal and TRS will be unavailable during this period of downtime.

The TRS, ESS over the internet and ESR Portal services will display maintenance pages.

NEXT UPDATE

None