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| UN2863 1 of 1 12 th MAR 2020 | Electronic Staff Record Programme USER NOTICE |  |
| Title | Coronavirus: Covid19. Postponement of ESR Education Courses March and April 2020 | |
| Purpose | To inform ESR users of the postponement of ESR Education courses until the end of April 2020 | |
| Intended Audience | All ESR Users | |

SUBJECT

Users are asked to note that all ESR Education courses are being postponed until the end of April 2020.

DETAIL

The situation with coronavirus is changing on a daily basis. The health, safety and wellbeing of the ESR Team, and colleagues who we interact with across the Service, is of paramount importance and as a precautionary measure a decision has been taken to postpone face to face ESR training courses at Warwick, Woking and Sheffield until the end of April 2020.

The ESR Education Team will email delegates registered to attend the courses during this period to confirm the postponement and those delegates will be offered priority booking when the Education schedule is reinstated.

ACTION REQUIRED

Users scheduled to attend ESR training courses are asked to cancel travel plans until the training courses are reinstated.

FURTHER INFORMATION

If you have any queries, please email the Education Team at ESR.IS-ESRCourseReg@nhs.net

NEXT UPDATE

A further communication will be issued in April 2020.