| UN2867  1 of 1  18th MAR 2020 | Electronic Staff Record Programme  USER NOTICE | NHS |
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| **Title** | Start of Year Queue is on Hold | |
| **Purpose** | To inform Users about the NHS Start of Year queue status. | |
| **Intended Audience** | All ESR Users responsible for NHS Start of Year processing. | |

## SUBJECT

The NHS Start of Year queue is currently on hold until the new Legislative Patch for 2020/21 is deployed via Release 45.0.0.0.

## DETAIL

Users will be aware that Release 45.0.0.0 is due for deployment on Friday 27th March – Sunday 29th March inclusive. In order to ensure that users do not inadvertently run the NHS Start of Year Process using incorrect data from the previous tax year or NHS HMRC XML P9 Files Upload which will prevent P6's being loaded, the NHS Start of Year queue has been placed on hold.

Any jobs submitted prior to reinstatement of the queue will return the "Inactive No Manager" message. NHS Start of Year must be completed prior to any 2020/21 processing and should be scheduled to run after the normal payroll processing for 2019/20 is complete. Note that Supplementary Payrolls can still be processed for 2019/20 after the NHS Start of Year Process has been processed. The recommended IBM Best Practice deadline for NHS Start of Year processing is Monday 6th April 2020.

Please note that the NHS Start of Year process cannot be rolled back.

This does not affect the NHS HMRC XML Files Upload which is run using a different queue.

## ACTION REQUIRED

None required.

## FURTHER INFORMATION

For further information regarding the Start of Year Process, click here.

## NEXT UPDATE

N/A