Title	Enabling SSP Payments without the Waiting Days
Purpose	To advise all ESR Organisation on how enable SSP Payments from Day One
Intended Audience	All Payroll and HR Users

SUBJECT

Statutory Sick Pay – Payable from First Day of Sickness.

DETAIL

Normally SSP is only payable from the 4th day of a sickness absence. However regulations have been laid before Parliament that mean that SSP is payable from day one of the relevant sickness.
No changes will be made to ESR as it is already configured in such a way that this can be actioned.

ACTION REQUIRED

To make SSP payable from day one the user should take the following actions:
- Set up absence as normal
- Click on the Statutory Payments button on the Absence Form
- In the Statutory Payments Form there is a Stoppages section and it will show the Waiting Days as shown below

- Check the override box as shown below

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- Click on Save
- The SSP will now be payable from the start of the absence

FURTHER INFORMATION

Where absences are fed by Self Service and Rostering interfaces this will be an additional manual entry required by Payroll Teams.

NEXT UPDATE

None.