| UN2902<br><br>1 of 2<br><br>06th MAY 2020 | Electronic Staff Record Programme<br><br>USER NOTICE | **NHS** |
|---|---|---|
| **Title** | P11D Processing Reminder 2020 | |
| **Purpose** | To remind Users about the required P11D activities | |
| **Intended Audience** | All ESR Users responsible for P11D Processing and distribution | |

## SUBJECT

Remind all ESR Users about the requirement to complete P11D Processing for the Tax Year 2019/20.

## DETAIL

| **HMRC submission dates for 2019 / 2020** | | |
|---|---|---|
| | ESR Recommended Best Practice Deadline | HMRC Published Final Deadline |
| Final date for P11D(b) Submission | 12-JUN-20 | 06-JUL-20 |
| Final date for P11D Distribution to employees | 12-JUN-20 | 06-JUL-20 |
| Final date for Payment Class 1A NI (Cheque) | 10-JUL-20 | 19-JUL-20 |
| Final date for Payment Class 1A NI (BACS) | 10-JUL-20 | 22-JUL-20 |

The P11D Patch has now been deployed into PROD as part of Release 45.2.0.0. This means the P11D Processes are now available to ESR users.

## ACTION REQUIRED

Complete all processes required for P11D submission following the deployment of Release 45.2.0.0.

## FURTHER INFORMATION

Please refer to the Year End / P11D section on ESR Infopoint which contains the latest P11D processing guidance:

P11D Guidance

## NEXT UPDATE

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NOT PROTECTIVELY MARKED

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| --- | --- |
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N/A