


UN2923 1 of 1 02 <sup>nd</sup> JULY 2020	Electronic Staff Record Programme USER NOTICE	
<b>Title</b>	Change to ESR Paper Pay Advices	
<b>Purpose</b>	To inform users a change to the paper pay advice.	
<b>Intended Audience</b>	<b>ESR Payroll Departments</b>	

### **SUBJECT**

In April 2018 the ESR ZipDox paper pay advice was introduced, and areas of the pay advice were printed in red to assist users to familiarise themselves with the changes.

### **DETAIL**

Following the introduction of the new pay advice, the tear strip and instructions were printed in red to assist employees to work with the new instructions.

This red printing will be reverted to black from 6<sup>th</sup> July 2020 and [all payslips printed following that date will be printed with just black ink.](#)

### **ACTION REQUIRED**

None.

### **FURTHER INFORMATION**

None required.

### **NEXT UPDATE**

None planned.