


UN2927 1 of 2 14 <sup>th</sup> JULY 2020	Electronic Staff Record Programme USER NOTICE	
<b>Title</b>	Rehire Ex-Employee Webinar Further Availability	
<b>Purpose</b>	To provide guidance on using the Rehire Ex-Employee Functionality	
<b>Intended Audience</b>	All ESR Payroll and HR Users	

## SUBJECT

Rehire Ex-Employee Webinar.

## DETAIL

Due to popular demand the NHS ESR Central Team will be delivering further sessions via webinar to provide guidance on using the Rehire Ex-Employee Functionality. The webinar is principally designed for those who are Payroll and HR users.

The Webinar will cover the following:

- Overview
- Dispelling Myths
- Example Scenarios
- Changing Aggregation

## ACTION REQUIRED

In addition to the webinar that is to be held on Thursday 23<sup>rd</sup> July at 11.30am (which is now fully booked), further webinars will be held on Thursday 23<sup>rd</sup> July at 1:30pm and Wednesday 12<sup>th</sup> August at 11am.

**Please note, that this webinar will cover guidance on using the functionality and is aimed at Users who hire employees onto ESR.**

To register on the webinar see link below for each date;


Thursday 23<sup>rd</sup> July at 1.30pm click [here](#).

Wednesday 12<sup>th</sup> August at 11am click [here](#).

Following registration, delegates will receive email confirmation that a place has been booked together with a link to check PC software settings.

Please ensure that you are able to use the webinar software prior to joining the session, it is recommended that where possible delegates use the “Dial In” audio option if there is any doubt as to the quality of the internet connection being used.

## FURTHER INFORMATION

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For further information contact your Functional Account Manager. Please click [here](#) for contact details.

**NEXT UPDATE**

None.