


UN2939 1 of 1 03 rd SEP 2020	Electronic Staff Record Programme USER NOTICE	
Title	Payroll - Did You Know Webinar: Online Payslips	
Purpose	Webinar to inform about setting up and using Online Payslips	
Intended Audience	ESR Payroll and HR Users	

SUBJECT

Online Payslips webinar

DETAIL

The NHS ESR Central Team will be delivering a session via webinar to provide guidance on setting up and using the Online Payslip Functionality. The webinar is principally designed for those who are Payroll and HR users.

The webinar will cover the following:

- Benefits
- Enabling employee access
- Switching off printed payslips
- Generating Online Payslips
- Viewing Payslips/P60's/Balances
- Exceptions
- Reporting

ACTION REQUIRED

The webinar will be held on Wednesday 23rd September at 11.00 am. To register for the webinar click [here](#)

Following registration, delegates will receive email confirmation that a place has been booked together with a link to check PC software settings.

Please ensure that you are able to use the webinar software prior to joining the session, it is recommended that where possible delegates use the "Dial In" audio option if there is any doubt as to the quality of the internet connection being used.

FURTHER INFORMATION

For further information contact your Functional Account Manager. Please click [here](#) for contact details.

NEXT UPDATE

None