UN2950 1 of 2 24 Sept 2020	Electronic Staff Record Programme USER NOTICE	**NHS**
Title	Inter Authority Transfer Process - Auto Initiation and the Applicant Dashboard	
Purpose	Inform users of upcoming webinars	
Intended Audience	HR and Recruitment Administrators	

SUBJECT
Upcoming webinars.

DETAIL
The NHS Central Team will be hosting a webinar on the Inter Authority Transfer Process - Auto Initiation and the Applicant Dashboard.

This webinar is designed for HR and Recruitment Administrators.

For administrative purposes, the webinar is set to run for 60 minutes, it is anticipated that the full time will not be required for this session.

The webinar will cover the following:

- Benefits
- IAT - Background
- Auto Initiation of IAT
- IAT and Applicant Dashboard
- IAT Notifications
- PDS Copy – HR and Manager Self Service
- ESR BI IAT Reports

ACTION REQUIRED
The webinar will be held on the dates shown below. Please click on the date you wish to attend to register.

Tuesday13th October @ 10:00
Wednesday 14th October @ 10:00

Following registration, delegates will receive email confirmation that a place has been booked together with a link to check PC software settings.

Please ensure that you are able to use the webinar software prior to joining the session, it is recommended that where possible delegates use the "Dial In" audio option if there is any doubt as to the quality of the internet connection being used.

FURTHER INFORMATION

Title	Inter Authority Transfer Process - Auto Initiation and the Applicant Dashboard
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For further information contact your Functional Account Manager. Please click here for contact details.

NEXT UPDATE
None.