UN2951 1 of 3 29th SEP 2020	Electronic Staff Record Programme USER NOTICE	**NHS**
Title	The new ESR Hub is launching on Monday 5th October 2020.	
Purpose	To advise users of the intention to launch the new ESR Hub on Monday 5th October 2020.	
Intended Audience	All ESR Users	

SUBJECT
The current URL for the ESR Portal - https://my.esr.nhs.uk - will launch the new ESR Hub from 8am Monday 5th October 2020.

DETAIL
From 8am on Monday 5th October 2020 the current ESR portal URL (my.esr.nhs.uk) will launch the ESR Hub. The ESR Hub will include more ESR information, links to key websites and a new 'Login to ESR' button to access the ESR Portal.

The ESR URL – https://my.esr.nhs.uk will remain the same, but upon opening the webpage users will be presented with the ESR Hub; a content rich web page that will contain useful ESR related information such as national broadcast messages, links to Education material, guidance documents, links to other useful resources and a new ESR Events Calendar.

- To login to the ESR Portal users will click a new 'Login to ESR' button in the top right hand corner of the ESR Hub.
- Information about planned maintenance will be available via a new portlet located directly underneath the Login to ESR button – this will help users plan around when the system is being taken offline for maintenance, updates and enhancements.
- The ESR Hub will have links to helpful resources such as ESR Education Online, and the password reset captivate - helping to provide a level of 'self-help' for users.
- A new ESR Events Calendar portlet will provide information about national and regional events, including registration links/joining instructions. The Calendar will also provide information the IBM ESR Education schedule.
- For those users that access the ESR Portal via the ESR App – they will still be able to do so, but when they click the My ESR icon on the App it will take them to the new ESR Hub page. On mobile devices users will need to select the user profile icon in the top right hand corner and then click the Login to ESR button. The Login to ESR button that will be located in the top right hand corner of the menu bar.
- Smartcards users will continue to use their smartcards to login to ESR in the same way as they currently do when presented with the portal log in page.
- A short video about the new ESR Hub is available via the ESR YouTube channel – it can be accessed at: https://youtu.be/cUuFNmn6JT8

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As part of the pre-launch communications a broadcast message has been deployed into the ESR Portal acting as a link to a short promotional video. In addition, a series of pop-up messages will be deployed into the ESR Portal from 28th September 2020. Upon first login to ESR, all users will be presented with a pop up message. The pop up message can be closed by clicking OK.

Pop up messages will contain a number of key messages for users and are scheduled to run during the following times:

1. {Now *published*} From 9am on 28th September, expiring at 6pm on 29th September.
2. From 9am on 30th September, expiring at 6pm on 1st October.
3. From 9am on 2nd October, expiring at 6pm on 3rd October.
4. From 9am on 4th October, expiring at 12am on 5th October.

ACTION REQUIRED

1. Organisations that have deployed robotic processes will need to program the robot to click the "Login to ESR" button. Any issues arising from this should be logged via the ESR Service Desk where the ESR team can provide guidance that may assist in resolving the issue.

2. The NHS ESR Regional Functional Account Managers have provided communications resources to ESR Leads this week, to enable organisations to run their own internal staff communications in the 2 weeks prior to the launch on 5th October 2020.

   It is important that all ESR users understand that from Monday 5th October the current ESR URL will launch the ESR Hub. Organisations local communications should make all users aware that my.esr.nhs.uk will continue to be the main webpage to access ESR. They should also ensure that users know where the new Login to ESR button is located. Upon clicking that button the portal log in page will look exactly the same. All ESR usernames and passwords remain the same.

FURTHER INFORMATION
None

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NEXT UPDATE
None