

UN3002 1 of 1 1 March 2021	Electronic Staff Record Programme <b>USER NOTICE</b>	
<b>Title</b>	Scottish Student Loans 2021 –Plan Type 4	
<b>Purpose</b>	To advise users of the impact of the introduction Scottish Student Loans 2021 –Plan Type 4	
<b>Intended Audience</b>	All Payroll Departments	

## SUBJECT

Scottish Student Loans 2021 – Plan Type 4 will be introduced from April 6<sup>th</sup> 2021 but it is expected that HMRC will start sending the files earlier than this date.

## DETAIL

From 6<sup>th</sup> April 2021 a new Scottish Student Loan, Plan Type 4 is being introduced. This will be applied to ESR as part of the ESR Year End updates in Release 49. We have been made aware that HMRC may start to send the SL1 notifications containing the new type plan from as early as the 5<sup>th</sup> March 2021.

Any files that contain the Student Loan Plan Type 4 ahead of the release at the end of March, will cause an error on the individual record that it is being applied to, when the file is loaded. The ESR Team has investigated ways to mitigate this mismatch in timings which has included discussions with HMRC, however there is no technical solution available.

Therefore, a manual process will need to be followed to implement the student loan once the Release has successfully completed.

## ACTION REQUIRED

Users are asked to make a note of the assignments which complete in error due to being unable to load the plan type. The affected records will then require the student loan to be added manually as part of the Start of Year tasks when the system has been updated following Release 49.

## FURTHER INFORMATION

To assist Users who are not aware of how this should be done, we will be adding a section to the Year End Webinars, which will be delivered as per the schedule in UN2999.

## NEXT UPDATE

None planned.