


UN3059 1 of 1 26 <sup>th</sup> JULY 2020	Electronic Staff Record Programme <b>USER NOTICE</b>	
<b>Title</b>	ESR Education Survey Questionnaire and Focus Group	
<b>Purpose</b>	To inform Professional Users of plans to survey the Professional Users on the ESR Education package	
<b>Intended Audience</b>	All ESR Users	

## **SUBJECT**

The ESR Team are currently reviewing the ESR Education offering and require Professional User feedback.

## **DETAIL**

As Users will be aware, ESR moved Education to an online format in order to continue to deliver courses to our Users throughout the pandemic.

Looking to the future, a full review of the formal ESR Education package delivered by the Education Team is being undertaken and we would like to ensure that the proposal receives feedback from our Professional Users.

During week commencing 2<sup>nd</sup> August we will be providing a link to a survey via the Hub for our Professional Users, that will include an overview of the plan, and ask for specific feedback. We ask that you take the time to respond to the survey to ensure all feedback is considered.

In parallel with the survey, we will be inviting a small number of Professional Users to a Focus Group, for each area of ESR functionality, during the week commencing 2<sup>nd</sup> August, to garner targeted feedback.

We ask that, if you receive an email invitation during week commencing 26<sup>th</sup> July, asking if you would be willing to participate, you respond as soon as possible as we are keen to offer all the places available.

## **ACTION REQUIRED**

Professional Users are asked to respond to either the survey or invitation to a Focus Group as soon as possible.

## **FURTHER INFORMATION**

None

## **NEXT UPDATE**

None