


UN3137 1 of 2 03 <sup>rd</sup> MAR 2022	Electronic Staff Record Programme <b>USER NOTICE</b>	
<b>Title</b>	Health & Social Care Levy Pay Advice Message	
<b>Purpose</b>	<b>To advise all ESR Organisations of the Pay Advice Message for the Health &amp; Social Care Levy</b>	
<b>Intended Audience</b>	<b>ESR Payroll Users</b>	

## SUBJECT

Pay Advice message for the Health & Social Care Levy 2022

## DETAIL

From April 2022 the Government are introducing a new 1.25% Health and Social Care Levy to fund investment in the NHS and social care, this will be deducted via an increase in National Insurance contributions.

HMRC have requested that a message is applied to employee payslips to advise them of the deduction of the Levy.


National payslip messages have been created in the system and each Employing Authority will need to attach these messages to each payroll.

To attach the messages, navigate to Payroll > Payslip Messages. On the Messages tab the messages can be searched for using the following Message ID's:

PYS81334  
PYS81335

The messages should be applied to the weekly and monthly payslips as required from April in the following order:



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The “Criteria” tab will then need to be selected and the appropriate information entered.

### **ACTION REQUIRED**

Create the message prior to running Pre-payments for the relevant pay period.

For Online payslips, the NHS Complete Payslip Data Archive process must be run to enable the message to be shown.

### **FURTHER INFORMATION**

Guidance on Payslip Messaging can be found in the ESR User Manual by clicking on the link:  
<https://my.esr.nhs.uk/esrusermanual/html/NAVU118.htm>

### **NEXT UPDATE**

None