


UN3152 1 of 2 06 <sup>th</sup> APR 2022	Electronic Staff Record Programme <b>USER NOTICE</b>	
<b>Title</b>	ESR Education Retro Pay Webinars	
<b>Purpose</b>	To inform users of the ad-hoc Retro Pay Webinars.	
<b>Intended Audience</b>	ESR Payroll	

## SUBJECT

ESR Education Retro Pay Webinars.

## DETAIL

The ESR Education Team are pleased to offer a series of ad-hoc Retro Pay webinars.

These sessions will be delivered by the ESR Education Team and NHS ESR Central Team to provide an overview of the Retro Pay functionality and how it works within ESR.

The webinar will cover the following topics:

- Retro Pay – How it Works
- Retro Pay Processing
  - NHS Retro-Pay
  - NHS Retro Pay by Element
  - NHS Negate Retro Pay
- Retro Pay – Best Practice Tips


The duration of each session will be no longer than 60mins and there is no restriction on the number of delegates that can attend these events.

## SCHEDULE

The sessions are being held on the following dates and times.

DATE	TIME
Tuesday 26 <sup>th</sup> April	10:00am – 11:00am
Wednesday 27 <sup>th</sup> April	3:00pm – 4:00pm

DATE	TIME
Tuesday 3 <sup>rd</sup> May	10:00am – 11:00am
Wednesday 11 <sup>th</sup> May	3:00pm – 4:00pm

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### **ACTION REQUIRED**

No registration details need to be provided for this event.

To join, click on the link below on your preferred date/time:

<https://ibm.webex.com/meet/esr.education>

You may also wish to copy the link into your diary as a reminder.

**NOTE:** If you experience any difficulties accessing the site please try using a browser other than Internet Explorer 11.

Details of these events will also be available on the [ESR Events Calendar](#) on the ESR Hub.

### **FURTHER INFORMATION**

If you have any questions, please email the ESR Education Team:

[ESR.IS-ESRCourseReg@nhs.net](mailto:ESR.IS-ESRCourseReg@nhs.net)

### **NEXT UPDATE**

N/A