UN3210	Electronic Staff Record Programme	
1 of 2	USER NOTICE	**NHS**
21 Sept 2022		
Title	URP Lockdown / Smartcard Access	
Purpose	To inform ESR Users of an upcoming change to address system access.	
Intended Audience	Local System Administrators in England	

SUBJECT

To inform ESR users of a forthcoming change affecting some users currently accessing the service without a Smartcard.

DETAIL

Further to the details contained within **UN3182 and UN3187 - URP Lockdown Smartcard Changes** we are now rescheduling deployment of this change.

The change is planned to be deployed as part of R55 scheduled for the weekend of 1st October. This is subject to successful testing. Details of this change are as follows:

Following a recent review to assess the URP access policy and ensure it is in line with ESR best practice a number of minor changes have been identified.

Only the following URPs should be enabled to allow access via the username and password facility (XXX indicates VPD Number):

- XXX Employee Self Service (Limited Access)
- XXX Employee Self Service
- XXX Supervisor Self Service (Limited Access)
- XXX Class Administration
- XXX Learning Administration
- XXX Learning Instructor
- XXX External Learner

Therefore all other URPs should be restricted to Smartcard only access. We will be taking action over the coming weeks to deploy a change that will lockdown all other URPs. Once the change is deployed, if an ESR User has a URP affected by the change allocated, (whether on its own or with an unlocked URP), they will not be able to access the system without using a Smartcard.

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ACTION REQUIRED

Users affected by this change, who have not been issued with a Smartcard prior to accessing the system post deployment, will get the following error when attempting to access the ESR service.

These users will need to be issued with a Smartcard in order to continue using the ESR service. **This needs to be done before the 1st October.**

NEXT UPDATE

None.