UN3312	Electronic Staff Record Programme	
1 of 2	USER NOTICE	NHS
08 th June 2023		
Title	URP Smartcard Access Reminder	
Purpose	To remind ESR users of the URP access policy in light of a recent change made to the service.	
Intended Audience	Local System Administrators in England	

SUBJECT

To remind ESR users of the URP access policy in light of a recent change made to the service.

DETAIL

A recent change to improve Smartcard access security has highlighted that there are some users attempting to access the service via the username and password facility and not via a Smartcard.

As per the details contained within **UN3182 and UN3187 - URP Lockdown Smartcard** users are reminded of the URP Access Policy.

Only the following URPs can be enabled to allow access via the username and password facility (XXX indicates VPD Number):

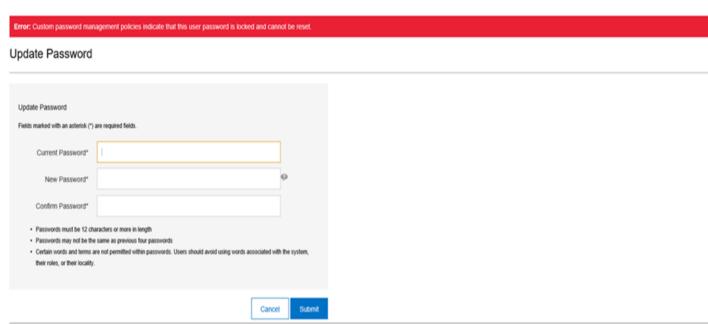
- XXX Employee Self Service (Limited Access)
- XXX Employee Self Service
- XXX Supervisor Self Service (Limited Access)
- XXX Class Administration
- XXX Learning Administration
- XXX Learning Instructor
- XXX External Learner

All other URPs are restricted to Smartcard only access.

ACTION REQUIRED

Where the above URP's are restricted to Smartcard access only, users attempting to access via a username and password will receive the error below.

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You are attempting to access the NHS Electronic Staff Record system (ESR). By entering a password you are confirming your acceptance that you are bound by the Computer Misuse Act. 1990 and any local policies/procedures as defined by your Employer. Usage and access to the ESR solution is audited and action may be taken against any individual attempting inappropriate activity.

Employing Authorities can take **one** of the following actions to remedy this:

 Employing Authorities can request these URPs have the Smartcard restriction removed and allow access via username and password. This can be done by requesting a new service in the ESR Service Desk as follows:

Request a new Service > VPD Management > URP Change

OR

If appropriate for the allocated URP, these users can be issued with a Smartcard in order to continue using the ESR service.

NEXT UPDATE

Ν	one.
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