


UN3327 1 of 1 17 th July 2023	Electronic Staff Record Programme USER NOTICE	
Title	Annual Disaster Recovery Test for ESR	
Purpose	Inform users of unavailability of ESR	
Intended Audience	ESR – All Users	

SUBJECT

ESR Disaster Recovery Testing

DETAIL

Following the withdrawal of user notice 3326, we apologise for the error and provide correct information below.

The Disaster Recovery Test will take place over the weekend 11-13 August 2023. ESR will be unavailable for periods of time during the weekend, and final details of the unavailability will be provided by the end of July.

ACTION REQUIRED

We ask that you refrain from running / submitting active ESR/BI processes during the weekend 11-13 August. Please ensure that any critical payroll processes are scheduled for after 18:00 on Sunday 13 August.

FURTHER INFORMATION

None

NEXT UPDATE

A further user notice will be issued prior to the event.