UN3331 1 of 1 31st July 2023	Electronic Staff Record Programme USER NOTICE	NHS
Title	Annual Disaster Recovery Test for ESR	
Purpose	Update users of unavailability of ESR and Service Desk	
Intended Audience	ESR – All Users	

SUBJECT

ESR Disaster Recovery Testing - Update

DETAIL

Following on from UN3327, further information is provided regarding Disaster Recovery testing over the weekend of 11-13 August 2023.

ESR will be unavailable from 18:00 on Friday 11 August and will come back online during the early afternoon of Saturday 12 August. ESR will be available, with queues disabled, until approximately 16:00 on Saturday and then will be unavailable until 17:00 on Sunday 13 August 2023.

The ESR Service Desk will also be unavailable during the same period.

ACTION REQUIRED

We ask that you refrain from running / submitting active ESR/BI processes during the weekend 11-13 August.

Please consider the time normally taken for your long running processes, such as Retropay, when scheduling, ensuring completion prior to the start of the event.

Please ensure that any critical payroll processes are scheduled for after 18:00 on Sunday 13 August.

FURTHER INFORMATION

None

NEXT UPDATE

None