


UN3370 1 of 2 27 th November 2023	Electronic Staff Record Programme USER NOTICE	
Title	ESR Education Workstructures Webinar	
Purpose	To inform users of the ad-hoc Workstructures Webinar.	
Intended Audience	ESR Workforce / HR	

SUBJECT

ESR Education Workstructures Webinar.

DETAIL

Due to the popularity of previous sessions the ESR Education Team are pleased to offer a further ad-hoc Workstructures webinar.

The session will be delivered by the ESR Education Team to provide an overview of the Workstructures functionality and how it works within ESR.

The webinar will cover the following topics:


- Introduction and Access
- Organisations and Organisation Hierarchies
- Cost Codes
- Locations
 - Organisation
 - Training
 - Paypoint
- Positions
 - Coding
 - Bucket vs 1-1
 - Establishment Control
- Reporting

The duration of the session will be no longer than 60mins and there is no restriction on the number of delegates that can attend the event.

SCHEDULE

The session is being held on the following date and time:

DATE	TIME
Wednesday 13 th December	11:00am – 12:00am

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ACTION REQUIRED

No registration details need to be provided for this event.

To join, click on the link below on your preferred date/time:

<https://ibm.webex.com/meet/esr.education>

You may also wish to copy the link into your diary as a reminder.

Details of these events will also be available on the [ESR Events Calendar](#) on the ESR Hub.

FURTHER INFORMATION

If you have any questions, please email the ESR Education Team:

ESR.IS-ESRCourseReg@nhs.net

NEXT UPDATE

N/A