UN3382 1 of 3 18th December 2023	Electronic Staff Record Programme USER NOTICE	**NHS**
Title	ESR Education – Regional Face-to-Face Training	
Purpose	To inform ESR users of the introduction of regional face-to-face training.	
Intended Audience	All ESR users	

SUBJECT

Introduction of regional face-to-face training.

DETAIL

Further to UN3377 the ESR Education Team are pleased to announce the introduction of regional face-to-face training.

Following a series of user workshops, feedback concluded that regional face-to-face education events would be the preferred option for those wishing to attend classroom training.

Regional face-to-face Education will commence from February 2024 and will be run from NHS Organisation premises. This reduces the requirement for users to undertake extensive travel and means that the learning is shared between groups of Organisations in the locality.

We can offer the following courses on a regional basis:

- ESR Business Intelligence (ESR BI) – Creating BI Content – 1 day.
- ESR Business Intelligence (ESR BI) – Customising National BI Content – 1 day.
- Oracle Learning Management (OLM) – Creating Catalogue Content – 1 day.
- Oracle Learning Management (OLM) – Enrolments and Subscriptions – 1 day.

We have available 2 days per month where we can provide regional face-to-face training and this can be any combination of the courses listed above.

ACTION REQUIRED

If you would be interested in hosting regional training courses please provide your expression of interest as follows:

1. **Email -** ESR.IS-ESRCourseReg@nhs.net
2. **Email Title -** Expression of Interest – Regional FTF Training
3. **Email Body -** please confirm:
   a. Your region, room capacity and availability*
   b. Your contact details
   c. The courses you would like to be delivered at your site.

* To ensure an optimum learning experience we are looking for host sites that can offer a room with a minimum capacity of 6, to accommodate 5 delegates and the trainer.

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FURTHER INFORMATION

If you would like to discuss our new Education programme further, please contact the IBM CRMs at ESR.IS-ESRCRM@nhs.net or your Regional NHS Functional Account Manager.

Further communications will be issued to advertise how to enrol on regional training courses once host sites have been established.

NEXT UPDATE
None.