UN3404 1 of 1 13th February 2024	Electronic Staff Record Programme USER NOTICE	NHS
Title	ESR Familiarisation Environment	
Purpose	To advise users of availability of ESR Familiarisation environment	
Intended Audience	ESR Administrators	

SUBJECT

Outlining the process for requesting access to the ESR Familiarisation Environment (EPRO)

DETAIL

EPRO is a copy of the ESR Production database and includes a significant proportion of the overall ESR capability. The environment will be made available to organisations to allow local testing and familiarisation of both new and existing capabilities.

In order to receive access, organisations will need to raise a service request using the following path:

Request a Service >Training>Familiarisation Environment Access Request

The "Access to ESR Familiarisation Environment (EPRO) Organisation Sign Up form" available on the SR will need to be signed by the HR Director of the organisation to acknowledge the organisation's responsibilities in accessing and providing access to this environment and attached to the SR to proceed.

The form also outlines areas that are not available within EPRO and contains details of the obfuscation process applied to an organisation's data.

Further information about the environment is available here.

ACTION REQUIRED

If access is required, then submit a service request and complete the form as advised.

FURTHER INFORMATION

Further information is available here.

NEXT UPDATE

No further update is required.

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