


UN3417 1 of 2 7 th March 2024	Electronic Staff Record Programme USER NOTICE	
Title	Reinstatement of Validation to the Professional Registration Number Field in ESR	
Purpose	To inform users of the actions they need to take to ensure that professional registration number data complies with the validation applied to registration number fields	
Intended Audience	All NHS Organisations	

SUBJECT

In response to the announcement that Professional Registration Bodies will permanently close their temporary registers on 31st March 2024 (<https://www.nhsemployers.org/news/emergency-registers-permanently-close>), the data validation, which was removed from the registration number fields to allow temporary registrants to be recorded in ESR, is to be reinstated.

The change is due to be implemented in Release 60, subject to successful testing, at the end of March 2024.

This applies to registrants for the following Professional Bodies:

- Nursing and Midwifery Council (NMC)
- Health and Care Professions Council (HCPC)
- General Pharmaceutical Council (GPhC)

DETAIL

Nursing and Midwifery Council

The reapplied validation to the registration number field in ESR for NMC registrants is that the number must be exactly 8 characters long and match the following format NNANNNNA, where N is a number and A is an upper-case alphabetic character.


Health and Care Prof Council

The reapplied validation to the registration number field in ESR for HCPC registrants is that the number must be 7, 8 or 9 characters long and match the following format mask AANNNNN, AAANNNNN, AANNNNNN or AAANNNNNN, where N is a number. A is an upper-case alphabetic character.

General Pharmaceutical Council

The reapplied validation to the registration number field in ESR for GPhC number must be exactly 7 characters long and begin with either a 2 or a 5.

NOT PROTECTIVELY MARKED

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ACTION REQUIRED

Organisations must ensure that registration numbers recorded within ESR comply with the registration number format applicable for the appropriate body prior to 31st March 2024. The registration body will not accept any additional symbols such as dots, commas, slashes, hyphens, or spaces.

Registration Data can be reported through ESR BI using the NHS Professional Registrations Dashboard.

Organisations should also ensure that professional registration records for temporary registrants recorded in ESR are updated or closed in line with local processes and in adherence to the announcement from NHS Employers.

FURTHER INFORMATION

Further guidance on how to record registrations information in ESR can be found in the ESR User Manual which can be accessed using: [Enter and Maintain Professional Registration](#)

Further information on ESR BI Reports which can be used to report on Registration Data can be found here – [Professional Registrations Dashboard - Guide to BI Dashboards](#)

NEXT UPDATE

None.