


UN3433 1 of 2 16 <sup>th</sup> April 2024	Electronic Staff Record Programme  USER NOTICE	
<b>Title</b>	ESR Education Portal Administration Webinar	
<b>Purpose</b>	To inform users of the ad-hoc Portal Administration Webinar.	
<b>Intended Audience</b>	ESR Portal Administrators	

## SUBJECT

ESR Education Portal Administration Webinar.

## DETAIL

Due to popular demand the ESR Education Team are pleased to offer an additional date for the ad-hoc Portal Administration webinar.

The session will be delivered by the ESR Education Team to provide an overview of the Portal Administration functionality and how it works within ESR.

The webinar will cover the following topics:


- Staging Server
- URP Allocation
- Portal Site Administrator URP
- Content Administrator URP
- Content Editor URP
- Creating Bespoke Portlets for your Organisation
- Publish to Live

The duration of the session will be no longer than 60mins and there is no restriction on the number of delegates that can attend the event.

## SCHEDULE

The session is being held on the following date and time:

DATE	TIME
Tuesday 30 <sup>th</sup> April	11am – 12pm

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<p><b>Title</b></p>	<p>ESR Education Portal Administration Webinar</p>	
<p><b>Purpose</b></p>	<p>To inform users of the ad-hoc Portal Administration Webinar.</p>	
<p><b>Intended Audience</b></p>	<p>ESR Portal Administrators</p>	

**ACTION REQUIRED**

No registration details need to be provided for this event.

To join, click on the link below on your preferred date/time:

<https://ibm.webex.com/meet/esr.education>

You may also wish to copy the link into your diary as a reminder.

Details of these events will also be available on the [ESR Events Calendar](#) on the ESR Hub.

**FURTHER INFORMATION**

If you have any questions, please email the ESR Education Team:

[esr.is-esrcoursereg@nhs.net](mailto:esr.is-esrcoursereg@nhs.net)

**NEXT UPDATE**

N/A