


UN3506 1 of 2 10 th October 2024	Electronic Staff Record Programme USER NOTICE	
Title	ESR Education Multiple Assignments Webinar.	
Purpose	To inform users of the ad-hoc Multiple Assignments Webinar.	
Intended Audience	ESR Payroll users	

SUBJECT

ESR Education Multiple Assignments Webinar.

DETAIL

The ESR Education Team are pleased to offer an ad-hoc Multiple Assignments Webinar.

The session will be delivered via MS Teams by the ESR Education Team and will cover the following topics:


- Multiple Assignments
 - How to view Multiple Assignments
 - How to update Tax and NI Information
- Aggregation
 - How to update Aggregation Flags
 - Changing Aggregation
 - Tax and NI Aggregation Report
- Aggregated Rehires
- Reminder SOY Activities
 - Reporting Terminations to HMRC following Aggregation
 - Unique PID for De-Aggregation

The duration of the session will be approximately 1 hour and there is no restriction on the number of delegates that can attend the event.

SCHEDULE

The session is being held on the following date and time:

DATE	TIME
Tuesday 29 th October	2.00pm – 3.00pm

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ACTION REQUIRED

This is a Microsoft Teams event; no registration details need to be provided.

To join click on the link below or copy the link into your diary as a reminder.

[Click here to join the meeting](#)

Details of this event are also available on the [ESR Events Calendar](#) on the ESR Hub.

FURTHER INFORMATION

If you have any questions, please email the ESR Education Team:

esr.is-esrcoursereg@nhs.net

NEXT UPDATE

N/A