


UN3517 1 of 2 5 th November 2024	Electronic Staff Record Programme USER NOTICE	
Title	ESR Education Payroll Processing Webinar.	
Purpose	To inform users of the ad-hoc Payroll Processing Webinar.	
Intended Audience	ESR Payroll users	

SUBJECT

ESR Education Payroll Processing Webinar.

DETAIL

The ESR Education Team are pleased to offer an ad-hoc Payroll Processing Webinar.

The session will be delivered via MS Teams by the ESR Education Team and will give an overview of the following topics:


- Monthly Payroll Processing
- Start of Period
- Regular Reports/Processes
- Pre-Payroll Processing
- Payroll Run
- Post-Payroll Processing
- End of Period Activity

The duration of the session will be approximately 1 hour and there is no restriction on the number of delegates that can attend the event.

SCHEDULE

The session is being held on the following date and time:

DATE	TIME
Wednesday 27 th November	11:00am – 12.00pm

<p>UN3517</p> <p>2 of 2</p> <p>5th November 2024</p>	<p>Electronic Staff Record Programme</p> <p>USER NOTICE</p>	
<p>Title</p>	<p>ESR Education Payroll Processing Webinar.</p>	
<p>Purpose</p>	<p>To inform users of the ad-hoc Payroll Processing Webinar.</p>	
<p>Intended Audience</p>	<p>ESR Payroll users</p>	

ACTION REQUIRED

This is a Microsoft Teams event; no registration details need to be provided.

To join click on the link below or copy the link into your diary as a reminder.

[Click here to join the meeting](#)

Details of this event are also available on the [ESR Events Calendar](#) on the ESR Hub.

FURTHER INFORMATION

If you have any questions, please email the ESR Education Team:
esr.is-esrcoursereg@nhs.net

NEXT UPDATE

N/A