


UN3624 1 of 2 Date	Electronic Staff Record Programme USER NOTICE	
Title	R65 Publications – Update	
Purpose	To inform users of further differences with existing functionality.	
Intended Audience	ESR System Administrators, Portal Site Administrators, Content Administrators and Content Editors.	

SUBJECT

R65 Publications – Update.

DETAIL

Further to RN594 Guide to Enhancements and Changes Release 65.0.0.0, the underlying functionality used for publishing ESR Hub and Portal updates is changing.

In Release 65.0, scheduled for the end of June, and subject to successful testing, “My Staging Server” in ESR will be removed and future updates to the ESR Hub and Portal will be made using Publications.

Following further investigations, additional changes have been identified other than those originally communicated.

- As Publications use the domain, <https://my.esr.nhs.uk>, the Production idle session timeout of 20 minutes will apply. We are actively working on a solution to increase the idle session timeout beyond 20 minutes and aim to deliver this in the next suitable release on a priority basis. This can be tracked via PRB2003024 on the Known Error Log (KEL).
- The Publications Revert functionality fails if the content has an associated tag. We are collaborating with our third-party supplier on a solution. This can be tracked via PRB2003022 on the Known Error Log (KEL).


The differences originally communicated were:

- Content Administrators and Content Editors will be able to publish content without reliance on the Portal Site Administrator.
- Changes can be made immediately to live content or scheduled as part of a Publication.
- As Publications are user-specific you can only view, amend and publish Publications you have created. We are carrying out a technical analysis to find a potential solution to enable Administrators to collaborate on content before publishing to Production which we will deliver in a future release.

ACTION REQUIRED

Users are advised to click ‘Save as Draft’ frequently during the editing of web content to avoid any unsaved changes being lost after 20 minutes.

When web content or a document has an associated tag, the ‘Revert’ functionality does not work. This issue affects all local administration roles, XXX Portal Site Administrator, XXX Content Editor and XXX Content Administrator roles.

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Workaround: Create a new Publication to update and republish the existing Production content, full guidance is available in the [ESR User Manual](#) and [How to Guides](#).

As previously advised:

During the release, any content held in Staging will no longer be available, organisations will need to ensure that any required content is published prior to the release weekend.

As all relevant URPs will be able to publish content, organisations may wish to review how they allocate the Portal URPs.

If the author of a Publication is absent from work and a Publication has not been published, you should either:

- Create a new Publication containing the desired changes or
- Raise a Service Request (SR) for the Support Team who have access to all Publications.

FURTHER INFORMATION

Full guidance on the new functionality is available in the [ESR User Manual](#) and [How to Guides](#).

NEXT UPDATE

A further update will be provided when solutions are provided for the issues identified.