


UN3666 1 of 3 24 <sup>th</sup> September 2025	Electronic Staff Record Programme USER NOTICE	
<b>Title</b>	Updates to the Mass Update - Competences process	
<b>Purpose</b>	To provide ESR Leads with information on updates to the Mass Update - Competences process.	
<b>Intended Audience</b>	All ESR Leads in NHS England	

## SUBJECT


This User Notice is to provide ESR Leads within NHS England with information on updates to the 'Mass Update - Competences' process to support the NHS England StatMand Staff Movement Memorandum of Understanding.

## DETAIL

Following the release of the NHS England Stat/Mand Movement Memorandum of Understanding (MOU) to organisations, additional validation has been added to the mass update process.

Legacy competences identified in the attached document will no longer be accepted as part of the mass update, this relates to:


- CSTF competences that have a shorter validity period than that defined in the MOU as specified in the following table.

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Subject	Level	Expiry date of training from date of completion
Conflict resolution	N/a	3 years
Equality, diversity and human rights	N/a	3 years
Fire Safety	N/a	2 years
Health, safety and welfare	N/a	3 years
Infection prevention control	Level 1	3 years
	Level 2	1 year
Information governance and data security	N/a	1 year
Moving and handling	Level 1	3 years
	Level 2	2 years
Preventing Radicalisation	Basic awareness	3 years
	Prevent awareness	3 years
Resuscitation	Level 1	1 year
	Level 2	1 year
	Level 3	1 year
Safeguarding adults	Level 1	3 years
	Level 2	3 years
	Level 3	3 years
Safeguarding children	Level 1	3 years
	Level 2	3 years
	Level 3	3 years

- Statutory and Mandatory (MAND) competences where an equivalent Core Skills Training Framework (CSTF) competency exists.

## ACTION REQUIRED

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To support an efficient and accurate mass upload process, please ensure only valid competences are requested for upload.

The process will generate an error and the competences that caused the error will need to be removed before the process can proceed.

ESR leads are requested to cascade this information to the HR, Learning and Workforce contacts as appropriate.

## FURTHER INFORMATION



Competences.pdf

## NEXT UPDATE

No further update is required.