UN3780 1 of 2 8th July 2026	Electronic Staff Record Programme USER NOTICE	
Title	ESR Education Workstructures Webinar	
Purpose	To inform users of the ad-hoc Workstructures Webinar.	
Intended Audience	ESR Workforce / HR	

SUBJECT

ESR Education Workstructures Webinar.

DETAIL

Due to the popularity of previous sessions the ESR Education Team are pleased to offer a further ad-hoc Workstructures webinar.

The session will be delivered via MS Teams and will provide an overview of the Workstructures functionality and how it works within ESR.

The webinar will cover the following topics:

- Introduction and Access
- Organisations and Organisation Hierarchies
- Cost Codes
- Locations
  - Organisation
  - Training
  - Paypoint
- Positions
  - Coding
  - Bucket vs 1-1
  - Establishment Control
- Reporting

SCHEDULE

The session is being held on the following date and time:

DATE	TIME
Wednesday 29th July	11.00am – 12.00pm

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ACTION REQUIRED

This is a Microsoft Teams event; no registration details need to be provided.

To join click on the link below or copy the link into your diary as a reminder.

Click here to join the meeting

Details of this event are also available on the ESR Events Calendar on the ESR Hub.

FURTHER INFORMATION

If you have any questions, please email the ESR Education Team:
esr.is-esrcoursereg@nhs.net

NEXT UPDATE

N/A