| UNdw277

1 of 2

27 January 2021 | Electronic Staff Record Programme

USER NOTICE | **NHS** |
|---|---|---|
| **Title** | Data Warehouse – Load Schedule 2021 | |
| **Purpose** | To inform Users of the planned schedule for loading ESR data into the Data Warehouse | |
| **Intended Audience** | All Data Warehouse Users | |

SUBJECT

Data Warehouse Load Schedule for 2021

DETAIL

The monthly Data Warehouse load process is scheduled to commence on Friday mornings at 08:00 a.m. when an extract from ESR is loaded into the database. For users, however; the downtime will only commence at 06:00 a.m. on the Saturday when the process to clone that database into the user-accessible Data Warehouse begins.

The weekend in which the load takes place will either be on the first or second weekend of the month, depending on when the first of the month falls. Three working days, including the Friday, are required in advance of the load weekend to perform a comprehensive load test.

Data Relating to Month	DW Unavailable from 6 am On	DW Available from 8am On
Jan-21	Saturday 6h March 2021	Monday 8th March 2021
Feb-21	Saturday 10th April 2021	Monday 12th April 2021
Mar-21	Saturday 15th May 2021	Monday 17th May 2021
Apr-21	Saturday 12th June 2021	Monday 14th June 2021
May-21	Saturday 10th July 2021	Monday 12th July 2021
Jun-21	Saturday 7th August 2021	Monday 9th Aug 2021
Jul-21	Saturday 11th September 2021	Monday 13th September 2021
Aug-21	Saturday 9th October 2021	Monday 11th October 2021
Sep-21	Saturday 6th November 2021	Monday 8th November 2021
Oct-21	Saturday 11th December 2021	Monday 13th December 2021
Nov-21	Saturday 15th January 2022	Monday 17th January 2022
Dec-21	Saturday 12th February 2022	Monday 14th February 2022

The Data Warehouse will continue to have a daily period of downtime every morning between 06:00 a.m. and 07:00 a.m.

Users will be advised in advance of any planned changes to the downtime schedule.

NOT PROTECTIVELY MARKED

UNdw277 2 of 2 27 January 2021	Electronic Staff Record Programme USER NOTICE	**NHS**
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ACTION REQUIRED

Users should allow for the Data Warehouse to be inaccessible for the whole of the downtime period as detailed above, however; reports can still be scheduled to commence during that period as they will run, and users will be able to log in, as soon as the load process is complete which may be earlier than stated above.

FURTHER INFORMATION

None

NEXT UPDATE

None