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| UNdw313 1 of 2 3 rd July 2025 | Electronic Staff Record Programme USER NOTICE |  |
| Title | Amended Data Warehouse – Load Schedule 2025 | |
| Purpose | To inform Users of the planned schedule for loading ESR data into the Data Warehouse | |
| Intended Audience | All Data Warehouse Users | |

SUBJECT

Amended Data Warehouse Load Schedule for 2025

DETAIL

The Data Warehouse Load Schedule for 2025 (originally shared in notice UNdw309) has been updated. Please note the following change:

- **May 2025 data** will now be available for reporting from **Friday, 4 July 2025**.

Revised Data Availability Schedule

All data will be available from **8:00 AM** on the dates listed below:

| Reporting Month | Available From |
|-----------------|--------------------------|
| May 2025 | Friday, 4 July 2025 |
| June 2025 | Monday, 11 August 2025 |
| July 2025 | Monday, 8 September 2025 |
| August 2025 | Monday, 13 October 2025 |
| September 2025 | Monday, 10 November 2025 |
| October 2025 | Monday, 8 December 2025 |
| November 2025 | Monday, 12 January 2026 |
| December 2025 | Monday, 9 February 2026 |

The Data Warehouse will continue to have a daily period of downtime each morning with the expectation being that it will be available by 08:00 am.

Any planned changes to this downtime schedule will be communicated in advance.


ACTION REQUIRED

None

FURTHER INFORMATION

None

NEXT UPDATE

| | | |
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None