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| UNdw320 1 of 2 21 st April 2026 | Electronic Staff Record Programme USER NOTICE |  |
| Title | Data Warehouse – Amended Data Warehouse Load Schedule for BCDR | |
| Purpose | The purpose of this user notice is to inform users of the amended Data Warehouse Load Schedule as a result of BCDR testing | |
| Intended Audience | All Data Warehouse Users | |

SUBJECT

Amended Data Warehouse Load Schedule for 2026.

DETAIL

An amendment has been made to the schedule that was previously communicated via UNdw317 - Data Warehouse Load Schedule 2026.

Data relating to March 2026 will now be available for reporting on Friday 8th May 2026. The data will be available for reporting purposes as at the following dates:-

| Data Relating to Month | Available from 8am On |
|-------------------------------|--|
| Mar-26 | Friday 8 th May 2026 |
| Apr-26 | Monday 8 th June 2026 |
| May-26 | Monday 13 th July 2026 |
| Jun-26 | Monday 10 th Aug 2026 |
| Jul-26 | Monday 7 th September 2026 |
| Aug-26 | Monday 12 th October 2026 |
| Sep-26 | Thursday 9 th November 2026 |
| Oct-26 | Monday 7 th December 2026 |
| Nov-26 | Monday 11 th January 2027 |
| Dec-26 | Monday 8 th February 2027 |

The Data Warehouse will continue to have a daily period of downtime each morning with the expectation being that it should be available by 08:00 am.

Users will be advised in advance of any planned changes to the downtime schedule.


ACTION REQUIRED

None

FURTHER INFORMATION

None

NEXT UPDATE

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|--|---|---|
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None