
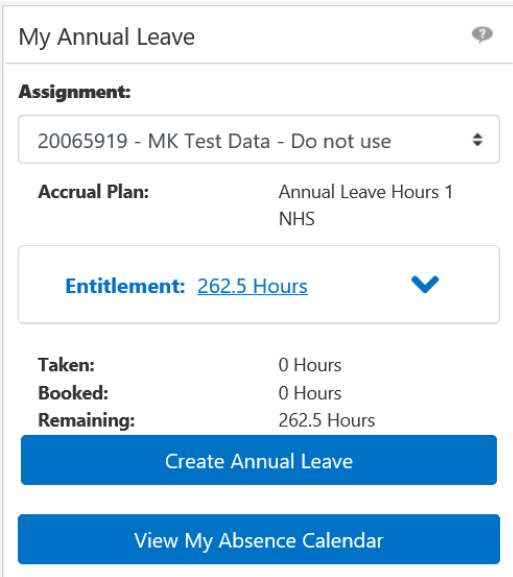




<p>RN499 1 of 3 07th APR 2022</p>	<p>Electronic Staff Record Programme RELEASE NOTICE</p>	
<p>Title</p>	<p>Release 53.1.1.0</p>	
<p>Purpose</p>	<p>To inform Users on the content of the Release</p>	
<p>Intended Audience</p>	<p>All ESR users</p>	

Release 53.1.1.0 is scheduled for deployment on the 8th April 2022. Please refer to **UN3153 - Pensions Rebanding Notification of Downtime** for details on the downtime relating to it.

Ref ID	Description	Process Area
<p>INC2023895</p>	<p>Add Absence Reason into Annual Leave Portlet</p> <p>As advised in RN498 – Guide to Enhancements and Changes Release 53.0.0.0 and 53.1.0.0, AfC Average Pay changes for England, the Create Annual Leave functionality within the My Annual Leave portlet has been updated to include leave reason.</p> <div data-bbox="338 969 853 1543" data-label="Form">  <p>The screenshot shows the 'My Annual Leave' portlet. It includes an 'Assignment' dropdown menu set to '20065919 - MK Test Data - Do not use', an 'Accrual Plan' of 'Annual Leave Hours 1 NHS', and an 'Entitlement' of '262.5 Hours'. Below this, it shows 'Taken: 0 Hours', 'Booked: 0 Hours', and 'Remaining: 262.5 Hours'. There are two blue buttons: 'Create Annual Leave' and 'View My Absence Calendar'.</p> </div> <p>Now when the users clicks the 'Create Annual Leave' button they will be presented with a new 'Create Annual Leave' page which has a mandatory field for Leave Reason.</p>	<p>Absence \ Annual Leave</p>

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Ref ID	Description	Process Area
	<div data-bbox="347 663 1289 1518"> <p>Create Annual Leave</p> <p>Please update your annual leave request and calculate duration. Select the 'Submit' button when completed.</p> <p>Assignment</p> <p>20065919 - MK Test Data - Do not use</p> <p>* Leave Reason</p> <p>Select Leave Reason</p> <p>Please select reason for leave, if the absence is for a Bank Holiday or in lieu of a Bank Holiday, then the Bank Holiday reason must be selected. Remaining: 262.5 Hours</p> <p>* Start Date <input type="text" value="DD/MM/YYYY"/> <input type="button" value="📅"/> Start Time <input type="text" value="HH:MM"/> <input type="button" value="🕒"/></p> <p>* End Date <input type="text" value="DD/MM/YYYY"/> <input type="button" value="📅"/> End Time <input type="text" value="HH:MM"/> <input type="button" value="🕒"/></p> <p><input type="button" value="Calculate Duration"/> <input type="text"/> Hours</p> <p>Select the Calculate Duration button to automatically populate hours/days between the start and end date of your absence. You may need to manually update this duration to take account of your work pattern (e.g. to exclude weekends).</p> <p>Comments:</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> <p><input type="button" value="Submit"/> <input type="button" value="Cancel"/></p> </div> <p>The Leave Reason field will have two values to select from 'Annual Leave' and 'Bank Holiday'.</p> <p>* Leave Reason</p> <div style="border: 1px solid #ccc; padding: 5px;"> Select Leave Reason Annual Leave Bank Holiday </div> <p>It is important that users set the reason to 'Bank Holiday' for all annual leave that is for a bank holiday, or in lieu of a bank holiday, as this can affect the payment of AfC Average Pay.</p>	

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