**NHS ELECTRONIC STAFF RECORD**

**Business Justification Form for ESR Development Requests**

Each section of this form must be completed FULLY prior to submission.

Administration

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|  | Name of person raising the request: |  |
|  | Organisation of person raising the request: |  |
|  | Provide supporting SR number  (Note – request cannot proceed without this): |  |

Benefits case

This section should be written by the SR raiser to provide the benefits case for the request, proving return on investment.

Describe how the proposed change supports any national strategy or initiative.

(Weight = 5)

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Describe clearly the benefits of the proposed change including how it would improve the usability of ESR and increase productivity, or efficiency and effectiveness.

(Weight = 4)

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Provide details of financial impact – reduction in costs, time, etc

(Weight = 4)

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Describe how the proposed change could increase the utilisation of ESR functionality.

(Weight = 3)

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Describe how ***you and your region*** would promote this change to other ESR users? (Note that the ESR Central Team will do its own promotion).

(Weight = 3)

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Please email the completed form to Julie Bickerton at [julie.bickerton@nhs.net](mailto:julie.bickerton@nhs.net)