Supporting the StatMand Staff Movement MOU

Following the release of the StatMand Staff Movement Memorandum of Understanding (MOU) to organisations, this document highlights the settings that organisations should use in ESR to ensure that competency data flows throughout the NHS to meet with the obligations set out in paragraph 3 of the MOU.

Settings

The following settings must be applied to ensure that Inter Authority Transfers (IAT) take place without manual intervention.

Trust Level Settings

Auto IAT Initiation – Yes

Auto IAT Initiation enables the initiation of an IAT to take place automatically when a new applicant record is created within ESR.

Auto IAT Approval – Yes

Enables Auto IAT Initiations from other organisations (or internally) to proceed without manual approval.

Roles

To ensure that competency data transfers organisations must have role holders for the following roles, other related IAT roles are covered in the Guide to Inter Authority Transfer.

IAT Approver – To approve requests for transfer of data where an automated IAT is not possible.

IAT Initiator – To initiate requests for the transfer of data where an automated IAT is not possible and to perform the Portable Data Set (PDS) copy which is the final transfer of all available data once an applicant is hired.

Stat & Mand Competencies Ntf - Will be notified of the competences being transferred pre-hire to approve in line with paragraph 3 of the MOU.

Multi-Employer Comp Update
Will receive a notification to when an employee with additional employments at other organisations is awarded a competence at one of those organisations so that these can be approved.

Employment Checklist Details

The following fields must be completed for applicants.

IAT Consent - Yes

Latest IAT Consent Update - Latest date

Where an applicant has given consent to their employment record being transferred via IAT in a e-Recruitment system the fields (IAT Consent and Latest IAT Consent Update) will not need to be completed as they will be populated by the e-Recruitment interface.

CSTF Interface

Where organisations do not use ESR to deliver their mandatory training, an interface is available which can transfer competencies from third party learning management systems into ESR.

This information can then be transferred via IAT using the settings above.

Further guidance

Inter Authority Transfer Process

Multi-Employer Competence Update

Guide to Inter Authority Transfer