

NHS ELECTRONIC STAFF RECORD

ESR-NHS0227- Guide to ESRBI FINANCIAL COST ANALYSIS DASHBOARD

Information Classification: PUBLIC

Owner: Development and Operations Team

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Approvals:

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DOCUMENT CONTROL

CHANGE RECORD

Date	Author	Version	Change Reference		
09/05/2016	Matt Madya	1.0	Initial Release		
16/08/2016	Matt Madya	2.0	Updated following new ESRBI developments		
12/10/2017	Matt Madya	3.0	Updated following new ESRBI developments		
02/05/2018	Matt Madya	4.0	Updated following R38		
01/10/2018	Matt Madya	5.0	Updated following new ESRBI developments		
19/11/2018	Matt Madya	6.0	Updated following new ESRBI developments		
02/12/2019	Matt Madya	7.0	Removed the restricted classification. No change to		
			content.		
04/09/2020	Matt Madya	8.0	Updated following new ESRBI developments		
22/03/2021	Matt Madya	9.0	Annual Review		
01/04/2022	Matt Madya	10.0	Annual Review		
27/10/2023	Matt Madya	11.0	Annual Review		
01/03/2025	Matt Madya	12.0	Annual Review		

REVIEWERS

Name	Position		
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Chris Holroyd	Development Advisor - BI		
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DISTRIBUTION

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Design Assumptions

The following design assumptions have been made and can be applied to all analyses and dashboards:

- 1. All analyses have an export button to enable the user to export to their format of choice.
- 2. All analyses have an 'Add to Briefing Book' button enabled to allow the user to group national analyses together into a board-report type document.
- 3. All dashboards are designed on a screen resolution of 1024 x 768 pixels to prevent horizontal scroll bars being displayed (except where wide tables of data are required).

Examples

Where applicable, the examples included in this document contain fictional data only. The names and other personal details are fictional although look realistic enough to provide a useful example.

Financial Cost Analysis Dashboard

Description

This dashboard is designed to replicate the Financial Cost Analysis Workbook available within Discoverer Reporting. It is based on the Accounting Period time dimension and provides a range of Payroll Costing Measures.

Allocation

This dashboard is available to the following URPs:

XXX BI Administration

XXX Finance Reporting

XXX Finance Reporting and Hub Mapping

XXX HR Administration

XXX HR Administration (With RA)

XXX HR Management

XXX Local Workstructures Administration

XXX Payroll Administration

XXX Payroll Audit

XXX Payroll Super Administration

XXX Pension Administration

XXX Recruitment & Applicant Enrolment Administration

XXX Recruitment & Applicant Enrolment Administration (With RA)

Summary / Detail Tab

Description

This analysis returns information based on the Accounting Period time dimension and provides a range of Payroll Costing Measures.

Prompts

* Accounting Period (default: None)

Pay Period (based on 'Accounting Period' therefore only pay periods in the selected accounting period are returned)

* Elements (default: All Column Values)

Employee Number

Assignment Category

Person Type (Employee; Employee and Applicant)

Employee Person Type

Primary Assignment Category

Payroll Name

Staff Group

Job Role

Occupation Code

Employee Category

Cost Centre Subjective Code Sub Analysis 1 Sub Analysis 2

Data Items

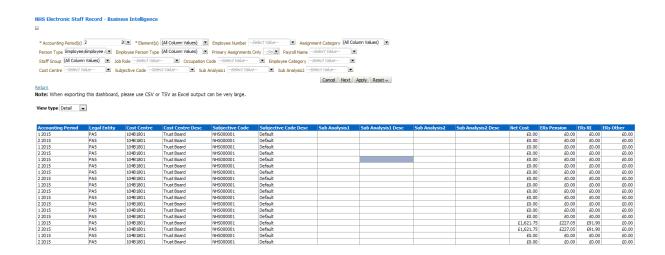
Accounting Period	Legal Entity		
Cost Centre	Cost Centre Description		
Subjective Code	Subjective Code Description		
Sub Analysis 1	Sub Analysis 1 Description		
Sub Analysis 2	Sub Analysis 2 Description		
Net Cost	ERs Pension		
ERs NI	ERs Other		
Gross Cost	WTE Contracted		
WTE Worked	WTE Paid		
Hours Contracted	Hours Paid		
Hours Worked	Units Worked		
Units Paid	Element Name		
Allowance Type	Assignment Number		
Last Name	First Name		
Pay Scale	Incremental Date		
Latest Start Date	Actual Termination Date		
Organisation Name	Position Number		
Staff Group	Job Role		
Person Type	Assignment Category		
Employee Category	Occupation Code		
Payroll Period	Payroll		
Spinal Point	Org Levels 1-13		
Grade Step	Costing Action ID		
Costing ID			

View Selector

View Type (default: Detail)

The View Type selector enables users to select between Detail (all fields) and Summary (Allowance Type and Element Name Excluded).

Example Screenshot



Cumulative Tab

Description

This analysis returns the Cumulative Gross Cost value as a whole for each assignment.

Prompts

* Organisation Hierarchy Name (default: None)

* Accounting Period (default: None)

Payroll Period (default: None)

Organisation Name

Payroll Name

Staff Group

Role

Person Type

Assignment Category

Employee Category

Occupation Code

Cost Centre

Subjective

Sub Analysis1

Sub Analysis2

Data Items

Accounting Period	Title
Assignment Number	Organisation Name
Last Name	Position Number
First Name	Cumulative Gross Cost To Date

Example Screenshot

Accounting Period	Assignment Number	Last Name	First Name	Title	Organisation Name	Position Number	Cumulative Gross Cost To Date
01 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
01 2018	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
02 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
03 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
04 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
05 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
06 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
07 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
08 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
09 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
10 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
11 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0
12 2017	12345678	Blogs	Joe	Mr	000 NHS ESR Organisation	00001111	0.0