NHS ELECTRONIC STAFF RECORD

ESR-NHS0264 - GUIDE TO ESRBI EDUCATION AND LEARNING DASHBOARD

Information Classification: PUBLIC

Owner:	Development and Operations Team
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Approvals:

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Title	Head of Development & Operations

DOCUMENT CONTROL

CHANGE RECORD

Date	Author	Version	Change Reference
09/10/2017	Chris Holroyd	0.1	Initial draft
10/10/2017	Matt Madya	1.0	Initial Release
02/05/2018	Matt Madya	2.0	Updated following R38
01/10/2018	Matt Madya	3.0	Updated following new ESRBI developments
14/01/2019	Matt Madya	4.0	Updated following new ESRBI developments
27/02/2019	Matt Madya	5.0	Updated following new ESRBI developments
02/12/2019	Matt Madya	6.0	Removed the restricted classification. No change to content.
04/02/2020	Matt Madya	7.0	Updated following new ESRBI developments
22/03/2021	Matt Madya	8.0	Annual Review
01/04/2022	Matt Madya	9.0	Annual Review
27/10/2023	Matt Madya	10.0	Annual Review
01/03/2025	Matt Madya	11.0	Annual Review
01/09/2025	Matt Madya	12.0	Updated following new ESRBI developments

REVIEWERS

Name	Position
Charlotte Barnett	Assistant Development Advisor - BI
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DISTRIBUTION

Copy No.	Name	Location
1	Library Master	Project Library
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Design Assumptions

The following design assumptions have been made and can be applied to all analyses and dashboards:

1. All analyses have an export button to enable the user to export to their format of choice.
2. All analyses have an 'Add to Briefing Book' button enabled to allow the user to group national analyses together into a board-report type document.
3. All dashboards are designed on a screen resolution of 1024 x 768 pixels to prevent horizontal scroll bars being displayed (except where wide tables of data are required).

Examples

Where applicable, the examples included in this document contain fictional data only. The names and other personal details are fictional although look realistic enough to provide a useful example.

Education and Learning Dashboard

Description

This dashboard is designed to provide the user with intelligence around Education and Learning that is applicable to Managers and Learning Administrators.

Allocation

This dashboard is available to the following URPs:

XXX Administrator Self Service (Payroll Approvals Not Required)
XXX Administrator Self Service (Payroll Approvals Required)
XXX BI Administration
XXX HR Administration
XXX HR Administration (With RA)
XXX Recruitment & Applicant Enrolment Administration
XXX Recruitment & Applicant Enrolment Administration (With RA)
XXX Learning Administration
XXX Manager Self Service (Payroll Approvals Not Required)
XXX Manager Self Service (Payroll Approvals Required)
XXX Supervisor Self Service
XXX Supervisor Self Service (Limited Access)

Prompts

Course
Delivery Mode
Delegate Name is LIKE
Employee Number
Person Type
Organisation
Category
Sub-Category
Staff Group
Job Role
Learner Group
Enrolment Status
Organisation Level 1-13

Learning Record (Internal Delegates)

Description

This analysis provides users with information regarding classes attended for internal delegates only: This analysis displays assignment details as at the report run date (as opposed to assignment details as at the class date used by the All Delegates version of this analysis available within the NHS Learning Administration Dashboard).

Data Items

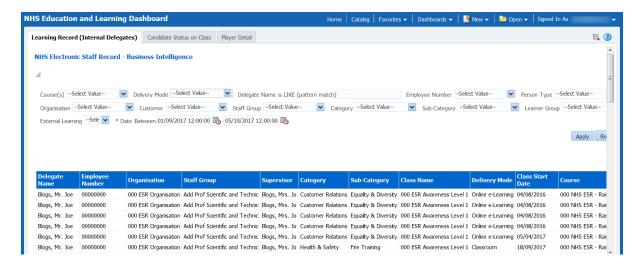|	
Delegate Name	Employee Number
Organisation	Staff Group
Supervisor	Category
Supervisor Employee Number	Class Name
Sub-Category	Class Start Date
Delivery Mode	Duration
Course	Enrollment Status
Date Placed	Date Status Changed
Status Changed By	Actual Termination Date
In Certification	Cost Student (£)
Supplier	e-Learning Completion Date
Person Type	Player Time
Cost External (£)	Score
Date First Played	Enrollment ID
Player Status	Moved to History
Mastery Score	External Learning Flag
Special Requirements	Completion Date
Class Cancellation Reason	

Prompts

Learner Group
External Learning
Date Between

View Selector

None

Example Screenshot

Candidate Status on Class

Description

The Candidate Status on Class report provides Managers/HR Teams/Class Trainers to determine the candidate status on a particular class.

Data Items

Category	Org L1-13
Course	Sub-Category
Title	Delivery Mode
Cancellation Reason	Class Status
Training Centre	Start Date
Employee Number	Delegate Name
Person Type	Organisation
Staff Group	Job Role
Customer	Date Placed
Enrollment Status	In Certification
Status Changed By	Date Status Changed
Change Reason	Contact Name
Telephone	Email
Date First Played	Player Status
Score	Player Time
Places	Enrollment ID
Organisation	Offering Name

Prompts

Class

Enrollment Status

Class Status

Training Centre
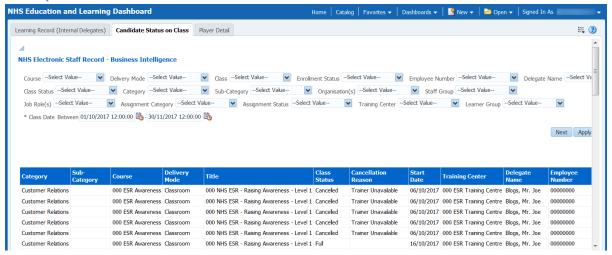
Class Date Between

Assignment Category

Assignment Status

View Selector

None

Column Selectors

Organisation Levels 1-13 (x 4)

Example Screenshot

Player Detail

Description

The Player Detail Analysis report provides Learning Administrators and Managers with details of each player's performance against each Learning Object within a Course.

Data Items

Last Name	First Name
Title	Person Type
Employee Number	Assignment Number
Applicant Number	Local/STC
Staff Group	Role
Organisation	Category
Course	Date Placed
In Certification	Class End Date
Learning Objects	Number of Attempts
Enrollment Status	Player Status
Mastery Score	Score
Player Time	Date First Played
Completion Date	Enrollment ID

Prompts

Date Between
Primary Category

View Selector

None

Example Screenshot