



ELECTRONIC STAFF RECORD

RN622 Guide to Enhancements and Changes Release 69.2.0.0

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1 Introduction

The purpose of this document is to provide details of the enhancements to the ESR system in Release 69.2.0.0. The details are grouped in functionality order.

The changes to functionality outlined in this Release Notice are subject to successful testing. As is normal practice, any amendments to the content of the Release will be communicated in a revised Guide to Enhancement Notice.

NOTE: All Employee data used in this publication is fictional. Any similarity with the names used in this publication with the names of actual persons is purely coincidental and not intentional.

2 Upgrade to Liferay

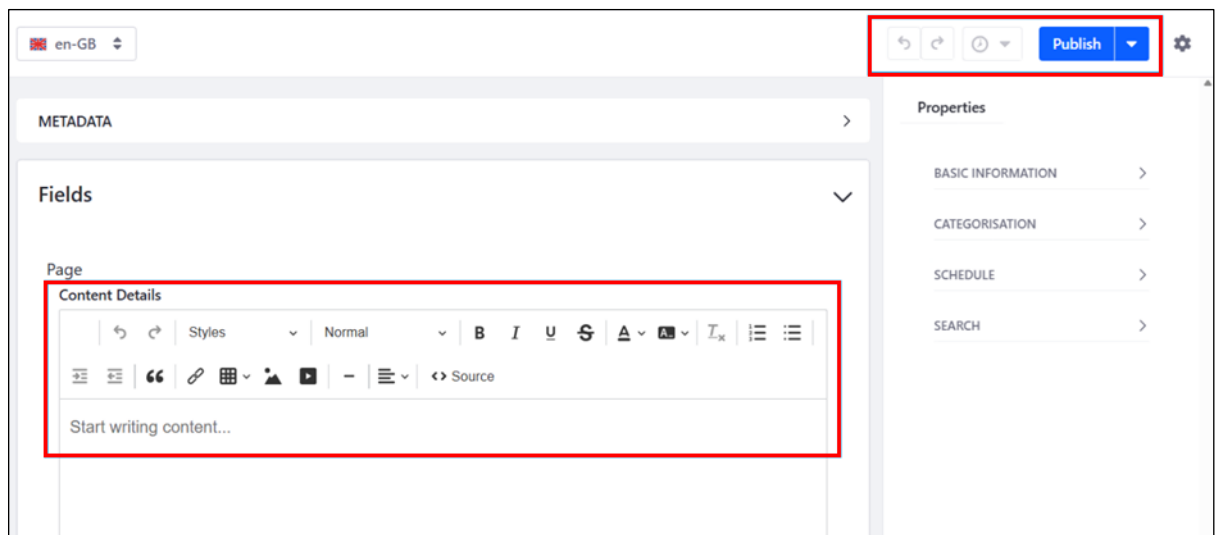
ESR has been upgraded to Liferay DXP Quarterly Release 2026 Q1.

This upgrade is being carried out to modernise the NHS ESR platform, improve system stability, and ensure continued support. It also enables us to take advantage of the latest technology available within Liferay, positioning the service for future enhancements.

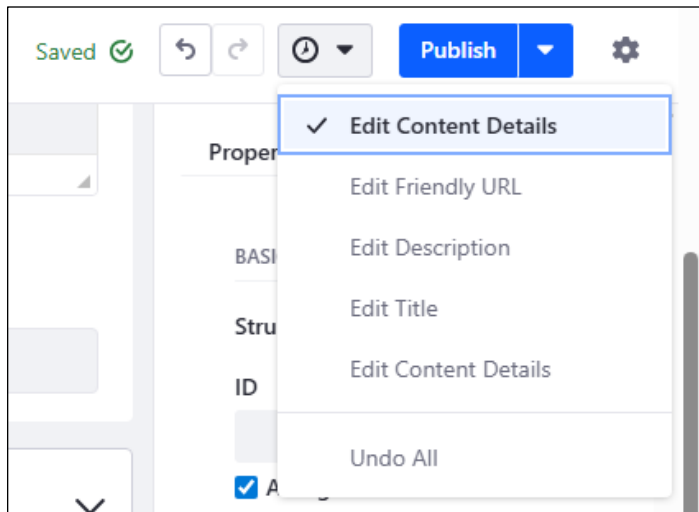
Key Benefits

- The upgrade will deliver a more reliable system, alongside an improved overall user experience.
- Liferay DXP introduces significant advancements in content management, focusing on an elevated authoring experience.
- The updated content editor features built-in undo/redo capabilities and automated draft saving to prevent data loss.
- The system will run on the latest Liferay DXP Quarterly Release, providing access to enhanced features.

New and Improved Functionality



- The content editor has been upgraded to a newer version, offering a more modern and user-friendly editing experience.



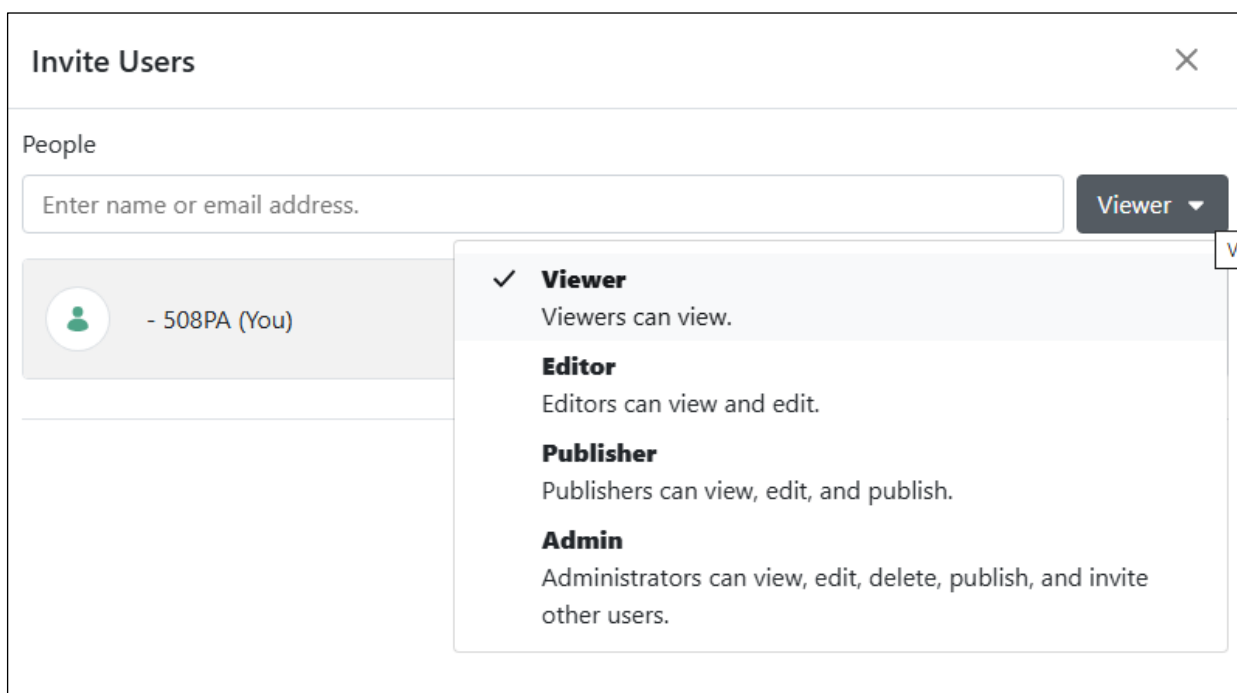
- The Web Content tool now includes an auto-save feature that helps prevent loss of work by saving changes once required fields are completed.
- Users can also revert changes using Undo, Redo, or "Undo All".
- Search functionality has been enhanced to deliver more tailored and relevant results.

Improved Content and Publication Management

Web content management has been enhanced, making it easier to create, edit and manage content.

The Autosave feature automatically preserves modifications as a draft, protecting content creators from data loss in the event of a session timeout.

Additionally, the intuitive undo/redo functionality allows users to seamlessly revert specific textual changes or completely roll back recent edits.



Changes to Existing Processes

To make the system more intuitive, some existing processes have been simplified.

To streamline content and folder management, several action names have been updated, and a new view option has been added:

- **Move to Recycle Bin** and **Remove** are now **Delete**.
- **Copy** is now **Make a Copy**.
- **View Content** (New): Displays the asset using a page display template.
- The Portlet **Remove** action is now **Delete**.
- Some fields have also been moved or removed where they are no longer needed, including the removal of the Publication Date field.

Changes to Error Messages

You may notice a change when accessing some pages, errors that were previously shown as “401” or “403” will now appear as “404 – Not Found.” This is for security reasons. If there is an issue, support teams will still be able to check the full details in the system.

Known Behaviours and User Guidance

As part of the upcoming Liferay DXP 7.4 (Quarterly Releases) upgrade, a number of enhancements will be introduced to improve the overall functionality, performance, and user experience.

The vast majority of functionality will operate as expected following the release. However, users may notice a small number of standard product behaviours associated with out-of-the-box (OOTB) Liferay functionality.

These behaviours have been assessed and are not expected to impact users' ability to carry out their day-to-day activities. Where appropriate, guidance and workarounds have been provided to support users while these standard product behaviours are reviewed as part of future product enhancements.

1. Embedding Videos in Web Content

The new CKEditor 5 toolbar includes a video button; however, this feature is not currently available for use. See PRB2003193.

Who is affected?

- XXX Content Editor
- XXX Content Administrator

Guidance

You can continue to add videos stored in your Site Documents and Media library by embedding the video in your web content.

To embed a video:

1. In **Documents and Media**, locate your video and copy its **Friendly URL**.
2. Open the **Web Content** editor
3. In the content editor toolbar, select **Source (</>)** to switch to HTML view.
4. Paste the following HTML snippet into the editor and replace **<<video friendly url>>** with the Friendly URL you copied in Step 1.

```
<div class="ratio ratio-16x9">  
  <video autoplay muted>  
    <source src="/dashboard/<<video friendly url>>">  
  </video>  
</div>
```

5. Select **Source (</>)** again to return to the normal editor view.
6. Preview the content to confirm the video displays correctly.
7. When satisfied, select **Publish**.

2. Removing Configurable BI Portlets

Some users may not initially see the 'Delete' option to remove a Configurable BI Portlet from their customised Dashboard. See PRB2003191.

Who is affected?

- All Professional Users

Guidance

If required, perform a hard browser refresh (Ctrl + F5 on Windows or Cmd + Shift + R on Mac) and the option will become available.

3. Publication Performance

Accessing the **Select a Publication** from User Profile Dropdown may occasionally take longer than expected. See PRB2003192.

Who is affected?

- XXX Content Editor
- XXX Content Administrator
- XXX Portal Site Administrator

Guidance

This behaviour is intermittent. If experienced, please allow the Publication list to load before retrying the action.

NHS Content Editors will experience a performance impact compared to the previous release when performing any of the actions listed below. This issue has been raised with the Product Owner for resolution:

- 1) Accessing Documents and Media from the Content Management left navigation menu
- 2) Clicking on any folder within Documents and Media to upload files.
- 3) Clicking the Publish button on the Document Authoring portlet to upload a document in an approved state

Support

If you experience any issues outside of the behaviours described above, or if the suggested guidance does not resolve your query, please contact the ESR Service Desk.

3 Change to Restrict Access to Portlet Configuration Options

Following a review of current configurations, the default settings for Portlets will be restored. This will result in some Portlet titles reverting to their default values (where applicable) to improve consistency, usability, and governance.

In addition, the Look and Feel configuration option will be removed for custom Portlets to prevent further modification of Portlet titles and to ensure a more consistent user experience.

Users who have customised their Dashboards or modified Portlet titles may notice changes following the release. If you currently use a customised Dashboard, we recommend making a note of your portal layout and any customisations ahead of the release.

The following Portlets will retain the Look and Feel configuration option to continue supporting customisation for authorised users:

- Web Content Display Portlet – XXX Portal Site Administrators and non-admin users with customised Dashboards.
- Configurable OBIEE Portlets – XXX Portal Site Administrators and non-admin users with customised Dashboards.

4 New Competence Framework

A new Competence Framework, Nationally Mandated Skills Framework, has been created in ESR.

This is in preparation for the new NHS England StatMand framework. Further details will be available following the framework launch.

5 **New Elements for Welsh Resident Doctors Contract Reform**

The following new elements for Cash Floor Protection are introduced to support the Welsh Resident Doctors Contract Reform:

- Cash Floor Protection NP CYM
- Cash Floor Protection NR NP CYM

The above elements are available to only the Welsh Resident Doctors Grades – MF01, MF02 and MF03.

The elements allow manual entry of the period salary and banding to be protected and checks against the following full period payments detailed below, and where the total of the payments is less than the total of period protected salary and banding entered, the difference will be paid as non-pensionable protection amount:

- Basic pay
- Job Plan Add Hours NP CYM
- Unsocial Avg Hours NP CYM
- Res Drs On Call Avg NP CYM
- Flex Pay Premia GP NP CYM
- Flex Pay Premia Oral Mx NP CYM
- Work Done NP CYM

The recurring element 'Cash Floor Protection NP CYM' will prorate the protection amount for days, reduce to half during OSP Half and stop paying during OSP Nil /Unpaid Absences or where the assignment status is Maternity & Adoption.

The non-recurring element 'Cash Floor Protection NR NP CYM' will pay the full protection amount without any proration for the days. It will pay the full amount during OSP Half, OSP Nil, Unpaid Absence periods and also where the assignment status is 'Maternity & Adoption, if it is used in the relevant periods.

The non-recurring element 'Cash Floor Protection NR NP CYM' also provides the option to enter the period cash amount. If the period cash amount is entered, then it will pay the amount entered against the period cash amount without any calculation.

6 New Concurrent Program to Mass End Date Non-GRR Recurring Element Entries

A new concurrent program 'NHS Mass End Date Non-GRR Recurring Elements' which allows the mass end-dating of Non-GRR elements based on Scheme or Allowance/Deduction Type is available to the following URPs:

- XXX Payroll Administration
- XXX Payroll Super Administration

The screenshot displays two overlapping windows from a software application. The background window is titled 'Submit Request' and contains a section 'Run this Request' with a 'Copy' button. Below this, there are input fields for 'Name' (containing 'NHS Mass End Date Non-GRR Recurring Elements'), 'Operating Unit', and 'Parameters'. The foreground window is titled 'Parameters' and contains several input fields: 'Effective Date', 'Element Name', 'Scheme', 'Allowance / Deduction Type', 'Payroll', 'Assignment Set', and 'Mode' (set to 'Validate'). At the bottom of the 'Parameters' window are buttons for 'OK', 'Cancel', 'Clear', and 'Help'. The 'Submit Request' window also has 'Help (C)', 'Submit', and 'Cancel' buttons at the bottom.

It has the following parameters:

Parameter Name	Required/ Optional	Value
Effective Date	Required	Enter the effective date required.
Element Name	Required	Enter the element to be end dated.
Scheme	Optional	National or Local.
Allowance/Deduction Type	Optional	The Allowance or Deduction Type for the element can be selected.
Payroll	Optional	If the element to be end dated is for a specific payroll, this can be selected.
Assignment Set	Optional	The element can be ended for a specific assignment set, which can be selected.
Run Mode	Required	Select either Validate or Commit.

Where more than one of these restrictions is entered, only the assignments that match all the criteria will be included in the end-dating.

The process provides the ability to run in two modes – Validate and Commit.

- Validate mode will list all the applicable assignments and the expected outcome should the element entry be end-dated on the effective date supplied.
- Commit mode will end-date the element entry for applicable assignments. It will list the actual outcome along with a message for any elements that could not be end-dated, for example where a future change exists on the element entry.