

UN3796 1 of 1 25 th August 2026	Electronic Staff Record Programme USER NOTICE	
Title	ESR Service Maintenance Notification of Downtime	
Purpose	To inform users of planned downtime for essential ESR Service maintenance	
Intended Audience	All ESR and ESR Data Warehouse Users	

SUBJECT

As per UN3775, users are advised that the ESR Production Service, ESR Hub, e-Learning, ESRBI, ESR Data Warehouse, ESR Portal and TRS will be withdrawn at 09:00 on Saturday 29th August 2026 for essential service maintenance.

DETAIL

The overall period of unavailability is estimated to be 6 hours, and the Service is expected to become fully available again by 15:00 on Saturday 29th August 2026.

Users are asked to note the withdrawal time for the Service on Saturday and co-operation is requested to ensure that all Users are logged off by 09:00.

ACTION REQUIRED

Organisations are kindly asked to ensure that they internally communicate the downtime to all Self Service users.

FURTHER INFORMATION

ESR, e-Learning, ESRBI, ESR Data Warehouse, ESR Portal and TRS will be unavailable during these periods of downtime.

The TRS, ESR Internet Access and ESR Portal services will display maintenance pages.

NEXT UPDATE

None